



INFRASTRUCTURE BOARD MEETING MINUTES

**Trinity City Hall Annex
6703 NC Highway 62
Monday, March 21, 2016
6:00 pm**

Members Present: Vice Chairman, Andrew Davis; **Committee members:** Michael Kirkman, and Ambrose Rush

Members Arriving Late: Deborah George-Thompson arrived at 6:10 pm.

Members Absent: None

Council Liaison: Jack Carico

Others Present: Mayor, Jesse Hill; Stormwater Administrator / Public Works Utilities Director, Rich Baker; City Manager, Debbie Hinson; Assistant City Clerk, Annette de Ruyter and other interested parties.

1. Call to Order

Chair Davis called the meeting to order at 6:00 pm.

2. Pledge of Allegiance

Chair Davis led the Pledge of Allegiance.

3. Invocation

Chair Davis asked Mayor Hill to give the Invocation.

4. Review, Amend if needed, and Approve Agenda.

Chair Davis asked Board members to review, amend and approve the Agenda.

A motion was made by Board member Davis to approve the Agenda as written. The motion was seconded by Board member Rush and approved unanimously with a vote of 3 ayes and 0 nays with Board member Thompson absent at the time of the vote.

New Business

5. Approve January, 2016 Minutes

Chair Davis called for a motion to approve the January 19, 2016 Minutes.

Board member Davis made a motion to approve the minutes as written. The motion was seconded by Board member Kirkman and approved with a vote of 3 ayes and 0 nays with Board member Thompson absent at the time of the vote.

6. Update of Powell Bill Expenditures.

Chair Davis opened this item and asked Mr. Baker to discuss the updates with the Board.

Mr. Baker updated the board concerning the 2016 Spring Street Paving Program as follows:

- The City received three bids for the project.
- The project was split into 2 contracts named Contract A and Contract B. (see attachment 1)
- Council awarded the project to Waugh Asphalt Paving that includes Contract A in the amount of \$499,260.77 and Contract B in the amount of \$233,605.49.

After discussing the bids, Mr. Baker discussed the installation of 4 taps that would be placed on Warren Street while the grading for the paving was in progress. These taps are being done to foster infill development in this area.

There was discussion between board members and Mr. Baker concerning how bids were awarded and if the City must accept the lowest bidder. Mr. Baker informed the Board that the City accepts the lowest responsible bidder for projects. The lowest responsible bidder is not always the lowest bidder. No bid is awarded until the proposed low bidder has provided all the needed paperwork and all information has been verified.

7. Discussion on Turnpike Industrial Park Sewer Extension.

Mr. Baker discussed the possible sewer extension along Pikeview Drive that will include a pump station. This extension would complete sewer service to the Industrial Park. We are currently installing sewer on Turnpike Court with the Ennis Flint Project. There has been interest from companies in this area regarding the proposed extension.

The City of Trinity would have an investment of around a million dollars and the county would invest an excess of one hundred thousand dollars. There has been interest from companies in this area regarding the proposed extension and some businesses in the area are willing to assist with costs for this project.

The Council did vote to move forward with engineering for this project and instructed staff to search and apply for grants that might be available for this project as well.

Mr. Baker discussed Bellawood a new development located on Highway 62. This project is in process of clearing the property.

Closing Comments

8. Comments from the Board

None

9. Comments from Staff

Mr. Baker shared the dates for City Haul have been scheduled for Thursday, April 28, and Friday, April 29 from 8:30 to 4:30 and 8:30 to 12:00 or until the bins are full on Saturday, April 30, 2016. Mr. Baker asked for volunteers during this event.

He also shared with the Board members that the Jacob Carroll pick up was very successful. There was a total of 24 bags of roadside trash picked up.

Manager Hinson informed members that the Council voted at the March meeting for the City to donate \$1000.00 to the Run 5 Fed 5 Back Pack program this year. She advised members the money to fund this donation was generated from rental revenues received from the ATM kiosk located in the City Hall parking lot.

10. Adjournment

With no other business to discuss, ***Board member Davis made a motion to adjourn the March 21, 2016 Infrastructure Meeting at 6:15 pm. The motion was seconded by Board member Kirkman and approved unanimously by a vote of 4 ayes and 0 nays.***